

North Yorkshire Annual Report to the Governing Body or Management Committee on Safeguarding Children: 2021-2022

Purpose of the document:

‘Governing bodies and proprietors (unless otherwise stated, includes management committees) must ensure that they comply with their duties under legislation. They must have regard to this guidance, ensuring that policies, procedures and training in their schools or colleges are effective and comply with the law at all times.’ Keeping Children Safe in Education (DfE) 2020

Section 175 of the Education Act 2002 requires governing bodies of maintained schools and further education colleges (including sixth form colleges) in relation to their functions relating to the conduct of the school or the institution to make arrangements for ensuring that such functions are exercised with a view to safeguarding and promoting the welfare of children who are either pupils at the school or who are students under 18 years of age attending the further education institution.

‘Inspectors should consider how well leaders and managers ...have created a culture of vigilance where children’s and learners’ welfare are promoted and where timely and appropriate safeguarding action is taken for children or learners who need extra help or who may be suffering or likely to suffer harm’ Inspecting safeguarding in early years, education and skills settings’ Ofsted 2019

A copy of this completed annual report should be shared in Part Two of a full Governing Body meeting.

Name of School: ...Brompton & Sawdon CP School

Date: ...July 2022

Report is for the academic year: ...2021/22

Report author	Gareth Robinson
Name of Head Teacher	Gareth Robinson
Name of Designated Safeguarding Lead (DSL)	Gareth Robinson
Name of Lead for the Prevent Duty (under the Counter-Terrorism and Security Act 2015) if different from above.	Gareth Robinson
Deputy Designated Safeguarding Lead(s) (if applicable)	Oliver Cooper
Name of Nominated Child Protection Governor(s)	Bill Ford
Name of Children Looked After, (and previously Looked After Children) Designated Teacher	Gareth Robinson

WHOLE SCHOOL SAFEGUARDING ISSUES:

1. Summary of safeguarding training undertaken by school staff

Reference: Sample North Yorkshire Child Protection Policy Appendix **T** Staff Induction and Training

School governors and proprietors are responsible for ensuring that staff are competent to carry out their responsibilities for safeguarding and promoting the welfare of children and creating an environment where they feel able and are supported in their safeguarding role.

Schools should, through training needs analysis, determine what level of training individual staff will require, depending on their roles and responsibilities.

Staff must be able to:

- understand the policy and procedures
- understand individual staff responsibilities to ensure that concerns for the safety of a child are effectively addressed
- identify signs of possible abuse and neglect at the earliest opportunity
- be aware of and understand their role in the early help process
- respond to concerns in a timely and appropriate way

- communicate appropriately with children
- understand the role of the DSL
- be aware of external avenues for notifying concerns including the use of escalation and whistle-blowing procedures
- comply with record-keeping requirements
- recognise grooming behaviour by adults including inappropriate sexual comments; excessive one-to-one attention or inappropriate sharing of images
- recognise normal and concerning sexual behaviours of children
- have up to date knowledge of safeguarding issues
- understand the requirements of the Prevent duty on protecting children from radicalisation and understand how to respond in an emergency situation in school, such as a knife attack or terrorist threat
- recognise the unique risks associated with on line safety
- recognise the additional risks that children with SEN and disabilities face online
- understand the safeguarding response to children who go missing from education

In addition to the training at induction, staff training should be regularly updated.

All staff should also receive regular safeguarding and child protection updates (for example via email, e-bulletins, staff meetings) as required, and at least annually, to provide them with the relevant skills and knowledge to safeguard children effectively.

Further reference: School training records

Summary of general safeguarding training completed this year														
• Safeguarding is an ongoing agenda item for weekly staff meeting														
STAFF	role	CCPP (DSL)	FGM	Prevent	KCSIE	Suicide Awareness	Safer recruitment	Self Harm	SG Children basic awareness	Basic school SG routine	EVC	CHANNEL	ACT	Notes
GR	DSL	Jan22 (signs of safety condensing pathway)	Sep 21	Sep 21	Sep 21	Sep 21	Jun22	Sep 21	Sep 21	Sep 21	Nov 21	Sep 21	Mar 22	Booked to renew in July 22
OC	DDL	Sept 2020	Sep 21	Sep 21	Sep 21	Sep 21	Jun19/22	Sep 21	Sep 21	Sep 21	Dec 20		Mar 22	
MW	DDL	Sept 2020	Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep 21	Sep 21			Mar 22	
TH	Admin	July 2022	Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep 21	Sep 21			Mar 22	Additional training in case of need for additional DDSL
AC	T		Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep 21	Sep 21			Mar 22	
LT	Supply		Apr 21	Apr 21	Apr 21				Apr21	Apr 21				Supply agency training- log provided
MS	TA		Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep21	Sep 21			Mar 22	
DB	TA		Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep21	Sep 21			Mar 22	
EL	TA		Feb22	Feb 22	Feb22	Feb 22		Feb 22	Feb22	Feb22			Mar 22	
AH	TA		Dec 21	Dec 21	Dec 21	Feb22		Feb22	Jan 22	Dec 21			Mar 22	
MA	HLTA		Sep 21	Sep 21	Sep 21	Sep 21		Sep 21	Sep21	Sep 21			Mar 22	
CR	CLEAN								Feb 2021					
CH	COOK								Feb 2021					Need to ensure new catering staff have completed training – NYCC catering service

DSL Training

The designated safeguarding lead and any deputies should undergo training to provide them with the knowledge and skills to carry out the role. The training should be updated every two years.

In addition to their formal training, their knowledge and skills should be updated (for example via e-bulletins, meeting with other DSLs, or taking time to read and digest safeguarding developments), at regular intervals and at least annually to keep up with any developments relevant to their role.

Summary of DSL and DDSL training completed				
Safeguarding Team	Staff	Title and Method of training	Date	Notes
DSL	GR	<ul style="list-style-type: none"> Signs of Safety Conferencing Comprehensive Pathways Refresher training for DSL (NYCC) 	Jan 22 Jan 22	•
Deputy DSL(s)	(TH) (new TIC)	<ul style="list-style-type: none"> Designated Safeguarding Lead (Newby & Scalby Primary Sch) CCPP – delayed due to COVID-19 	Nov 2018 Sept 2020	• TH to complete DDSL training July 2022. (in case new member of staff not able to attend / until they are trained)

Summary of associated safeguarding training completed				
Safeguarding team	Staff	Title and Method of training	Date	Notes
Designated teacher for LAC	GR	DSL for LAC training previously completed	check	Refresher training to be organised in academic year 2022-2023

Child Protection Training Resources

Training for DSLs and staff can be accessed via North Yorkshire Education Services, or any other suitable alternative provider/s.

The **Comprehensive Child Protection Pathway Course** CCPP is an NYCC course for DSLs who may be invited to child protection conferences. This and other courses are available on [NYES](#) or [here](#) through North Yorkshire Safeguarding Children Partnership (NYSCP)

NSPCC Courses can be accessed [here](#)

School Governors

In addition to undertaking safeguarding and child protection training, should also undertake training to ensure they are familiar with their responsibilities for the management of safeguarding as detailed in part two of KCSIE 2020.

Summary of training completed by Governors			
Governor	Training	Date	Notes
BF	Safeguarding training for governors	July 2021	

Online Safety

Training is available from NYCC Education and Skills team [here](#)

[Female Genital Mutilation training](#)

[Domestic Abuse Basic Awareness training](#)

[Forced Marriage Guidance](#)

[Protect and Prepare E-learning](#)

2. Safeguarding induction and training of new staff (including temporary staff) and volunteers, including school safeguarding policies and procedures

Induction

All staff (including temporary staff, school governors and volunteers) are provided with the school's child protection policy, the behaviour policy, the staff behaviour policy (code of conduct), information on the safeguarding response of children who go missing from education and informed of school's child protection arrangements including the role and identity of the DSL and any deputies.

They should undergo safeguarding and child protection training (including on line safety).

All staff should read and understand at least part one of Keeping Children Safe in Education 2020 and all leaders and staff who work directly with children should read Annex A of Keeping Children Safe in Education 2019.

Safeguarding Children: New Online Learning Child Protection Basic Awareness Package can be accessed [here](#) through North Yorkshire Safeguarding Children Partnership (NYSCP). This training is free to access for all schools.

Role	Number	Date of safeguarding induction	Safeguarding induction, including policies and procedures given (yes/no)	Date of safeguarding children training
Teachers	3	On induction	Yes	On induction
Support Staff	4	On induction	Yes	On induction
Volunteers				
Governors	6	On induction	Yes	On induction

“All staff should be aware of systems within their school or college which support safeguarding and these should be explained to them as part of staff induction. This should include:

- the child protection policy;
- the behaviour policy;
- the staff behaviour policy (sometimes called a code of conduct);
- the safeguarding response to children who go missing from education; and
- the role of the designated safeguarding lead (including the identity of the designated safeguarding lead and any deputies). “ DfE KCSiE 2019

Ref Sample North Yorkshire Child Protection policy Appendix **S** Safer Working Practice

3. Safer Recruitment training undertaken and completed by at least one member of the recruitment panel:

Reference: Sample North Yorkshire Child Protection Policy Appendix **R** Safer Recruitment and Selection

Training is available as follows:

- Accredited face to face training for individuals or groups of schools through North Yorkshire Education Services <http://nyestraining.co.uk/>
- NSPCC on line and face to face training <https://www.nspcc.org.uk/what-you-can-do/get-expert-training/safer-recruitment-training/>

3.Safer Recruitment training undertaken and completed by at least one member of the recruitment

Annual safeguarding report to the governing body: **July 2021**

panel:		
Head Teacher	Gareth Robinson	June 2022
Senior staff	Oliver Cooper	June 2019
Governor	Peter Buckby	June 2020
Governor	Bill Ford	June 2020

4. Policies and other documents relating to safeguarding

Safeguarding policies and procedures (S) Statutory	Yes/No	Last review date	Date shared with school staff	Next review date *	Approval delegated to *
Alternative Provision	N				
Anti-bullying (S)	Y	Oct 2020	Oct 2020	Oct 2022	GB (can delegate to HT/Gov)
Attendance (including missing children)	Y	Ongoing			HT
Behaviour (including use of reasonable force and restraint - physical intervention) (S)	Y	Oct 2020	Oct 2020	Oct 2022	GB (can delegate to HT/Gov)
Central record of recruitment and vetting checks (S) (including single central record and well managed staff files)	Y	Apr 2021	Ongoing	Apr 2022	HT with Admin support
Child protection policy and procedures (S) (including management of allegations)	Y	April 2021	Sept 2020	Sept 2021	GB (can delegate to HT/Gov)
Children Looked After and Previously Looked After (S)	Y	Jul 2021	Jul 2020	Jul 2022	GB (can delegate to HT/Gov)
Complaints (S)	Y	Jan 2020	Jan 2020	Jan 2023	GB
Drugs and substance misuse	Y	Oct 2016			GB (can delegate to HT/Gov)
Educational Visits	Y	Sept 2019	Sept 2019	Sept 2021	GB (can delegate to HT/Gov)
Emergency procedures, including lock-down and evacuation	Y	Oct 2019	Oct 2019	Oct 2021 ongoing	GB (can delegate to HT/Gov)
Equality information and objectives (S)	Y	June 2021	July 2021	June 2022	GB (can delegate to HT/Gov)
First aid	Y	June 2021	July 2021	June 2022	GB (can delegate to HT/Gov)
Health and safety (including school security, risk assessments, premises management, road safety information) (S)	Y	Oct 19	Oct 19	Oct 21	
	Road safety adopted (March 2019) Health and Safety Statement adopted (Sept 2019) Risk assessments and others determined by H&S officer visit (Oct 2019)				
ICT including online safety, acceptable use	Y	Nov 2019	Nov 19	Nov 2021	GB (can delegate to HT/Gov)
Intimate care	N				

Management of allegations against staff and confidential reporting process (S)	Y	See Child Protection Policy			
PSHE Curriculum on school website (S)	Y				
Radicalisation and extremist behaviour <i>NB It is not a requirement to have a separate policy for radicalisation and extremism – this can be integrated into existing school policies for example Child Protection Policy</i>	N				
Recruitment and selection	Y	May 2020	May 2020	May 2022	GB (can delegate to HT/Gov)
Safeguarding statement on school website	Y	Jul 2020			HT
Relationships and Sex Education (S)	Y	Introduced April 2021			
Inclusion policy SEN information report (S)	Y	July 2021	July 2021	July 2022	GB (can delegate to HT/Gov)
Supporting pupils with medical conditions (S)	Y	July 2021	July 2021	July 2022	GB (can delegate to HT/Gov)
Staff behaviour policy (code of conduct) (S)	Y	June 2019	June 2019	June 2022	GB (can delegate to HT/Gov)
Whistle blowing	Y	June 2021	July 2021	July 2022	GB (can delegate to HT/Gov)
Work placements	N				
<i>Insert any additional policies/guidance e.g. private fostering, peer on peer abuse including sexual violence and harassment, mental health including self-harm, eating disorders</i>					

* see DfE guidance which covers how often each policy must be reviewed and shows the level of approval required, where this is prescribed in regulations.

<https://www.gov.uk/government/publications/statutory-policies-for-schools>

Is a record maintained to evidence that all staff/volunteers have been made aware of the above policies and how to access them? **Yes**

Who is responsible for maintaining that record?

Name.....Theresa Hargreaves..... Role.....Administrator.....

5. Has the North Yorkshire Safeguarding Children Partnership School Safeguarding Audit been reviewed/completed for this academic year? No

Who was involved in the completion of the audit?

Name..... Role.....

Name..... Role.....

Annual safeguarding report to the governing body: **July 2021**

Name..... Role.....

NB The audit is conducted by the NYSCP on a two year cycle. However schools are advised to review the audit annually internally. The latest audit was released by the NYSCP November 2018 for return to NYSCP March 2019

To complete during academic year 2021-2022

Progress made on areas requiring action as identified in audit (continue overleaf).	Actions still outstanding including how, when and by whom these will be addressed.
Additional comments:	

6. Is safeguarding a standing agenda item at all governing body meetings? Yes

INDIVIDUAL CASEWORK SAFEGUARDING ISSUES:

NB due to the sensitive nature of safeguarding information it is essential to maintain confidentiality, as the information shared in this report could lead to the identification of individuals. Governors should not have information about individual safeguarding cases, unless fulfilling disciplinary functions, therefore names and specific circumstances cannot be shared.

7.

Total number of referrals made to Children's Social Care. 2

Note: The designated safeguarding lead should maintain:

- A list of referrals made to the designated safeguarding lead for safeguarding in the school and those that were subsequently referred to the local authority, along with brief details of the resolution
- A list of all pupils who are open cases to children's services/social care and for whom there is a multi-agency plan

Status of referrals this year.			
• See CPOMs			
Cause for concern referrals made	Referred to CFS	Further action	Notes
See CPOMs records	Child A	Current open case regarding historical allegations about another child, not at the school.	
Only information contained within above cause for concerns	Child B	Not at Brompton and Sawdon Primary School	GR asked to complete this referral in order to allow CFS to investigate the above allegations.

8. School participation in child protection conference process

Number of child protection initial and review conferences held	Number attended	Number of reports submitted	Number of core group meetings held	Number attended
	0	0	0	0

9.

Number of Pupils with a Child Protection Plan	0
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Number of Pupils with a Children in Need Plan	0
Number of Early Help Assessments	1 (possibly 2 from Jul 21)
Number of Children Looked After and Previously Looked After	0
No. of privately fostered children in school	0
No. of children reported to LA as "Missing from Education"	0
Number of bullying incidents dealt with and recorded	0
Number of incidents of sexual harassment or sexual violence	0
Number of hate incidents reported to the local authority relating to equalities (e.g. discrimination, harassment in relation to gender, sexual orientation, faith, disability, ethnicity)	0
Number of Allegations made against Staff	0
Were North Yorkshire Safeguarding Children Partnership Procedures complied with for each allegation made against staff?	N/A

Safeguarding Actions for 2021-2022

Update all policies listed above on meeting cycle, so that statutory requirements, at the very least, are met

Ensure that returning staff are fully prepared for DDSL role on return.

Safeguarding Audit: to complete Autumn term 2021 -GR /MW

Renew / refresh EVC training – GR

Renew / refresh DSL / DDSL training – GR / MW

Refresher training for all in September 2021 to bring all staff training in line: Safeguarding training for all on return to school in September:

- Basic Safeguarding / child protection
- FGM
- PREVENT / CHANNEL
- Keeping Children Safe in Education

Renew / refresh DSL for LAC training – GR

10. Other comments on safeguarding issues

Comments:

- Breakfast club and after school club to be manned by one member of staff plus another adult in school. (DSL contactable if not the other adult)
 - MA/DB staffing Buddies / GR to usually be additional adult

Signed	Date	Headteacher
	5 th July 2021	
Date approved by the Governing Body or Management Committee		
Signed	Date	Headteacher
	19 th July 2021	
Signed	Date	Chair
	19 th July 2021	